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## Board of County Commissioners Agenda Request 22

**Date of Meeting:** May 25, 2004**Date Submitted:** May 19, 2004

**To:** Honorable Chairman and Members of the Board  
**From:** Parwez Alam, County Administrator  
Tony Park, P.E., Director of Public Works  
**Subject:** Approval of an Enabling Resolution Establishing a Citizens Liaison Committee for the Solid Waste Facility on US 27

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### **Statement of Issue:**

This agenda item requests Board approval of a Resolution establishing a citizens' liaison committee for the Solid Waste Facility on US 27 (landfill) to function and operate as a fact finding/focus committee (Attachment #1).

### **Background:**

Since the beginning of 2004, there have been a variety of issues and concerns that have been brought forth by citizens regarding the operations of the landfill. While those concerns are being addressed and many have been resolved, the Board, at its March 23, 2004 meeting, directed staff to bring back information on establishing a citizens' liaison committee (Attachment #2). Some discussion also occurred regarding whether a similar committee should be established for the Solid Waste Transfer Station Facility.

### **Analysis:**

After review of Policy No. 03-15, if the Board wishes to pursue the avenue of a citizens' liaison committee, staff recommends that such a committee be established as a focus group. Focus groups, by definition, are intended to provide a fact-finding source of community input and technical resources for use by staff in developing staff recommendations regarding matters to be considered for Board approval.

The purpose of this committee would be to provide staff feedback as to the changes being implemented at the landfill in response to citizens concerns, offer input regarding additional improvements, and communicate back to their respective groups the implementation of new policies and procedures. In addition, the group would select one of its members to serve as a representative on the Landfill to Parks Conversion Citizens Advisory Committee, which will be established at a later date to create the overall Master Plan for the conversion of the landfill.

Because of the variety of activities at the landfill, staff recommends a seven (7) member Board comprised of individuals representing the following communities and interests:

Three (3) representatives from adjacent neighborhoods

One (1) representative from the commercial/retail community with interests in the Class III activities

One (1) representative from a private hauling contractor with interests in Construction & Demolition activities

One (1) representative from the FSU/FAMU School of Engineering conducting the Research & Development projects

One (1) representative from the recycling community

The Committee shall exist from the date of its creation for the period of time necessary to complete its designated tasks or until September 30, 2006.

The Board will make initial appointments to the Committee at the July 13, 2004 regular meeting.

**Options:**

1. Approve the Enabling Resolution creating the Citizens' Liaison Committee for the Solid Waste Facility on US 27.
2. Direct staff to bring back a similar agenda item creating a citizens liaison committee for the Transfer Station on Gum Road.
3. Do not approve the enabling resolution creating the citizens' liaison committee.
4. Board Direction.

**Recommendation:**

Option #1.

**Attachments:**

1. Enabling Resolution
2. Advisory Committee Request Form

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**RESOLUTION NO. \_\_\_\_\_****A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, TO ESTABLISH A FOCUS GROUP WHICH SHALL BE NAMED THE LANDFILL CITIZENS' LIAISON COMMITTEE**

**WHEREAS**, the Board of County Commissioners of Leon County, Florida (the Board) recognizes and acknowledges the importance of public involvement and input in County government; and

**WHEREAS**, citizens have shown a particular interest in operations of the Solid Waste Facility on US 27 (the landfill); and

**WHEREAS**, the Board wishes to establish and appoint a citizens' liaison committee to function and operate in accordance with Board Policy No. 03-15, Board Appointed Advisory committees: Establishment, Appointment, Function, Operation, and Dissolution.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY**, that:

**Section 1.** The Board hereby establishes a focus group, to be named the Landfill Citizens' Liaison Committee, for the purpose of providing feedback to County staff as to the changes being implemented at the landfill in response to citizens' concerns, offer input regarding additional improvements, and communicate back to their respective groups the implementation of new policies and procedures.

**Section 2.** The Landfill Citizens' Liaison Committee shall function and operate as a Focus Group in accordance with Board Policy No. 03-15, Board-Appointed Advisory Committees: Establishment, Appointment, Function, Operation, and Dissolution.

**Section 3.** The Landfill Citizens' Liaison Committee shall have as its goal to provide feedback to County staff as to the changes being implemented at the landfill and offer input regarding additional improvements. In addition, the Committee shall be charged with communicating implementation of any new Landfill policies or procedures to respective interested parties.

**Section 4.** The Committee shall also select one of its own members to serve as a representative on the Landfill-to-Parks Conversion Citizens' Advisory Committee, that will be formed at a later date, to assist with the creation of a Master Plan for the conversion.

**Section 5.** The Landfill Citizens' Liaison Committee shall have seven (7) members that represent a variety of interests. The Committee shall have three (3) representatives from adjacent neighborhoods; one (1) representative from the commercial/retail community; one (1) representative from a private hauling contractor, one (1) representative from the FSU/FAMU School of Engineering conducting solid waste, research & development projects; and one (1) representative from the recycling community.

**Section 6.** Each Board member shall appoint one member to the liaison committee.

**Section 7.** The members of the Landfill Citizens' Liaison Committee shall not be subject to full and public disclosure of financial interests.

**Section 8.** The Landfill Citizens' Liaison Committee shall be assisted by Leon County Public Works staff.

**Section 9.** The Landfill Citizens' Liaison Committee shall be dissolved only as follows: upon completion of its designated tasks or September 30, 2006.

**Section 10.** This resolution shall become effective immediately upon its adoption.

**PROPOSED, PRESENTED, AND PASSED** by the Board of County Commissioners of Leon County, Florida, on this 25 day of May, 2004.

LEON COUNTY, FLORIDA

By: \_\_\_\_\_  
Jane Sauls, Chairman  
Board of County Commissioners

ATTESTED BY:  
BOB INZER, CLERK OF THE COURT

By: \_\_\_\_\_  
CLERK

APPROVED AS TO FORM:  
COUNTY ATTORNEY'S OFFICE  
LEON COUNTY, FLORIDA

By: \_\_\_\_\_  
HERBERT W.A. THIELE  
COUNTY ATTORNEY